



## DRAFT MINUTES

### LAKE TOWNSHIP

Regular Board Meeting

Lake Township Hall

5153 Scenic HWY, Honor MI 49640

### MONTHLY MEETING MINUTES

October 1, 2026

Meeting called to order by Supervisor, Mary Pitcher, at 7:00PM.

**Pledge of Allegiance:** Recited

**Roll Call:** Supervisor Mary Pitcher, Present | Treasurer Maryanne Goodman, Present | Clerk Penny Georgevich, Excused | Trustee Kyle Orr, Present | Trustee Joel Quine, Present |

**Motion by Orr to approve October 1, 2026 Board Meeting Agenda;** supported by Quine; ALL AYES.  
MOTION CARRIED.

**Motion by Orr to approve September 3, 2026 Board Meeting Minutes;** supported by Quine; ALL AYES.  
MOTION CARRIED.

**Public Comment on Agenda Items:** None

#### **Financial Reports:**

**Treasurer Report** - General Fund presented by Maryanne Goodman. Motion by Goodman to approve the General Fund financial report as read; supported by Orr. ROLL CALL: Quine, AYE | Orr, AYE | Georgevich, EXCUSED | Pitcher, AYE | Goodman, AYE | MOTION CARRIED.

Fire Fund presented by Maryanne Goodman. Motion by Goodman to approve the Fire Fund financial report as read; supported by Quine; ROLL CALL: Goodman, AYE | Quine, AYE | Pitcher, AYE | Georgevich, EXCUSED | Orr, Aye | MOTION CARRIED.

**Clerk's Report** – General Fund presented by Deputy Clerk, Jennifer Wilkins. Motion by Goodman to approve paying \$24,831.84 in total for General Fund bills and payroll; supported by Orr. ROLL CALL: Orr, AYE | Pitcher, AYE | Goodman, AYE | Georgevich, EXCUSED | Quine, AYE | MOTION CARRIED.

Fire Fund presented by Deputy Clerk, Jennifer Wilkins. Motion by Goodman to approve paying \$74.11 for Fire Fund utility bills; supported by Quine; ROLL CALL: Quine, AYE | Georgevich, EXCUSED | Goodman, AYE | Orr, AYE | Pitcher, AYE | MOTION CARRIED.

**Guests:** None

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### Committees:

- a) Park Committee: Removing one trash can.
- b) Planning Commission: Zoning Ordinance Public Hearing Complete; A month away from presenting the amendments to the Board.
- c) Website Committee: Waiting on website draft from Revise

### Staff:

- a) Assessor: No report submitted.
- b) Code Enforcement Officer & Maintenance: Written report submitted and highlighted.
- c) Supervisor's report: Nothing to report
- d) Zoning Administrator report: Written report submitted.

**Fire Report:** Written report submitted.

### County Updates:

- Commissioner Jeannot, District 2 – Written report submitted and highlighted.
- Commissioner Trigg, District 3 - Written report submitted.

### New Business:

- A. **Increase Mileage Rate.** On July 1, 2026 the IRS mileage rate increased to \$.76 per mile. Motion by Goodman to increase Lake Township reimbursement rate for mileage to \$.76 per mile effective October 1, 2026; supported by Quine. ROLL CALL: Pitcher, AYE | Goodman, AYE | Georgevich, EXCUSED | Orr, AYE | Quine, AYE | MOTION CARRIED.
- B. **Reviewing Township Bank Reconciliations.** Goodman requested that a member of the Board commit to reviewing monthly bank reconciliations, should take less than 30 minutes a month and would be a good practice to have in place. Trustee, **Joel Quine**, volunteered.
- C. **Clerk Assistant Hire.** Motion by Goodman to hire Anna Grobe as Clerk Assistant, retroactive to September 28, 2026 at a rate of \$22.50 per hour; supported by Orr; **NOTE:** the October 1, 2026 payroll for Anna Grobe was processed at the previous rate of \$20 per hour. The correct rate of \$22.50 per hour was approved at the September 3, 2026 meeting. The payroll error will be corrected. ROLL CALL: Goodman, AYE | Quine, AYE | Pitcher, AYE | Georgevich, EXCUSED | Orr, AYE | MOTION CARRIED.

### Unfinished Business:

- A. **Election Training in Schools.** Deputy Clerk, Jennifer Wilkins, presenting on behalf of Clerk, Penny Georgevich, requested approval to apply to the Benzie Sunrise Rotary Foundation Grant Program, due October 10, 2026. The grant would support an initiative to bring election education into the local schools, including funding materials that help students learn about the election process. Motion by Pitcher to authorize the Clerk to apply for the Benzie Sunrise Rotary Foundation Grant; supported by Quine. ALL AYES. MOTION CARRIED.

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**Correspondence:** None

**Announcements and General Board Discussion:** Goodman asked the Board whether they would like the simple millage-rate explanation she prepared to be shared publicly to ensure voters have accurate information. The Board reached consensus to **post the document on the Township website and on the bulletin board.**

Goodman also noted that, under state law, the terms of newly elected officials **do not begin until December 1.**

**Public Comment:**

**Kim Simon, Ash Ave** — Noted that if the Benzie Sunrise Rotary Grant is awarded, the check is typically issued within a few days. He also requested that copies of Board packets be made available at meetings so the public can follow along.

**Michelle Erwin, Arborvitae Dr** — Expressed that the County should present millage information in plain dollar amounts rather than in mils, stating that this would help voters better understand the impact of the millage. County Commissioner **Art Jeannot** responded. Supervisor **Pitcher** asked if they would continue their discussion after the meeting.

**No further comment was taken.**

7:33PM **Motion to adjourn** meeting by Goodman; supported by Orr; Ayes: All; Motion carried.

Respectfully submitted by  
Jennifer Wilkins, Deputy Clerk

Public in Attendance: 12