

MONTHLY MEETING
November 2, 2023

Meeting: meeting called to order by Jeff Johnson at 7:00 PM

The Pledge of Allegiance: recited by all.

Roll Call: Present: Sally Casey, Kyle Orr, Maryanne Goodman, Jeff Johnson, Anna Grobe.

Minutes: October 5, 2023, Township Board meeting minutes approved. Also, minutes from the Election Committee Meeting from October 9, 2023 approved. Ayes; all. Nays; none.

Financial Reports: General Fund presented by Maryanne Goodman. **Motion by Maryanne Goodman, seconded by Sally Casey to approve the general fund report as read. Roll call vote: Ayes; Sally Casey, Jeff Johnson, Kyle Orr, Maryanne Goodman and Anna Grobe. Nays; None.**

Fire Fund presented by Maryanne Goodman. **Motion by Maryanne Goodman seconded by Kyle Orr to approve the fire fund report as read. Roll call vote: Ayes; Jeff Johnson, Anna Grobe, Maryanne Goodman, Sally Casey and Kyle Orr. Nays; None.**

Budget Amendment: None

Payment of Township Accounts:

Request for approval of General Fund checks #9420 through #9452, in the amount of \$25,382.51 for the purpose of paying Township accounts, this includes an EFPTS payment of \$1,566.80. **Motion by Sally Casey, seconded by Anna Grobe to approve the payment of township accounts as presented. Roll call vote: Ayes; Kyle Orr, Anna Grobe, Sally Casey, Maryanne Goodman and Jeff Johnson. Nays; None.**

Request for approval of Fire Fund checks #1532 through #1533 in the amount of \$148.75. **Motion by Kyle Orr, seconded by Maryanne Goodman to approve the payment of Fire Fund checks as presented. Roll call vote: Ayes; Maryanne Goodman, Anna Grobe, Sally Casey, Kyle Orr and Jeff Johnson. Nays; None.**

Additional Agenda items: Additional incoming correspondence.
Under old business- discussion on security camera
Headlee rollback/restoration information
Short term rental information.

Announcements: Jeff pointed out the painting that was donated to the Township. He spoke on the recent Headlee rollback/restoration meeting that was held at the County. He also spoke about the requirements that we might need to think about for our Code Enforcement Officer. He will check with the attorney for an “indemnification clause” on the STR application. Motion by Anna Grobe with a

second by Jeff Johnson that we not require the CEO to have any specific credentials to do safety inspections for STRs. **Roll call vote: Ayes; Maryanne Goodman, Kyle Orr, Sally Casey, Anna Grobe and Jeff Johnson. Nays; none**

Public comment on Agenda: none.

Guests

Chris DeGood- Beckett & Raeder provided information on the proposed plan that he would like to present to EGLE for improvements to the park. He will file the application on the behalf of the Township.

Mike Cederholm-Frankfort Fire Dept. Gave an update on the number of calls for the past month.

Correspondence:

Incoming:

1. Benzie Senior Resources newsletter.
2. Letter from the Darcy Library thanking us for contributing to the upgrades to their lights as well as their newsletter.
3. Letter from Mark Janeczko expressing interest in the CEO position.

Outgoing:

1. Letters of support sent to Northwest Michigan Invasive Species Network.
2. Letter sent to the Darcy Library of Beulah informing them of our intention of contributing to their request for aid to upgrade the lighting system.
3. Letter sent to Scott Wills informing him and others that we will not be doing any type of road maintenance or upgrades of the roads.

New Business:

1. Discussion on increasing the salary for the Zoning Administrator. The current workload is more than what we anticipated. He has been working 60 hours/week on several occasions. **Motion by Maryanne Goodman with a second by Kyle Orr to increase the monthly salary to \$1,500.00. Roll call vote; Ayes; Jeff Johnson, Maryanne Goodman, Kyle Orr, Anna Grobe and Sally Casey. Nays; none.**
2. Discussion on increasing the Clerk salary for the extra work involved with the 9 days of early voting that will start in 2024. The Clerk will check with MTA to see if this is allowable and stated that she would request an increase for the month leading up to the 9 days of early voting. Tabled until more information is available.

Old Business: Discussion on the installation of security camera for the AV ballot drop box. Quotes were received from TSK and EPS. Prices were similar. The Clerk requested that we contract with EPS for the installation of a camera and recording equipment required by he state. Motion by Jeff Johnson with a second by Maryanne Goodman to approve the request. Roll call vote; Ayes; Kyle Orr, Sally Casey, Anna Grobe, Maryanne Goodman and Jeff Johnson. Nays; none.

County Updates: Commissioner Art Jeannot, District 2 submitted his written report. .
Commissioner Karen Cunningham , District 3 submitted her written report. Spoke on some of the meetings that she has attended. Also, continued discussion on the proposed Headlee rollback/restoration. The County is asking for a resolution of support from the Townships and would like to have them by January.

Township Departments:

Planning Commission: Special meeting was held to discuss the Crystal Lake Watershed Overlay District. Next meeting scheduled for Thursday November 16 at 6:30pm

Zoning Administrator: Written report.

Assessor: Written report

Park Committee:

Supervisor-Covered under announcements.

Public Comment: Reminder to vote on Tuesday.

Meeting Adjourned: 8:56 pm.
6 in Attendance

Anna Grobe, Clerk