

MONTHLY MEETING
March 3, 2023

Meeting: meeting called to order by Jeff Johnson at 7:00 PM

The Pledge of Allegiance: recited by all.

Roll Call: Present: Sally Casey, Kyle Orr, Jeff Johnson, Maryanne Goodman and Anna Grobe.

Minutes: February 2, 2023, Township Board Meeting minutes approved as presented, with one correction. Under Fire Fund Budget Amendments, **it should say nays; none.**

Financial Reports: General Fund presented by Maryanne Goodman. **Motion by Maryanne Goodman, seconded by Sally Casey to approve the general fund report as read. Roll call vote: Ayes; Anna Grobe, Sally Casey, Kyle Orr, Maryanne Goodman and Jeff Johnson. Nays; None.**
Fire Fund presented by Maryanne Goodman. **Motion by Maryanne Goodman, seconded by Kyle Orr to approve the fire fund report as read. Roll call vote: Ayes; Sally Casey, Jeff Johnson, Maryanne Goodman, Anna Grobe and Kyle Orr. Nays; None.**

Budget Amendment: General Fund budget amendments presented by Maryanne Goodman. **Motion by Maryanne Goodman, seconded by Jeff Johnson to approve the general fund budget amendments as presented. Roll call vote: Ayes; Kyle Orr, Sally Casey, Anna Grobe, Maryanne Goodman and Jeff Johnson. Nays; None.**

Payment of Township Accounts: Request for approval of General Fund checks #9135 through #9158 in the amount of \$12,226.30 for the purpose of paying Township accounts and EFPTS payment of \$1,390.23. **Motion by Sally Casey, seconded by Kyle Orr, to approve the payment of township accounts as presented. Roll call vote: Ayes; Maryanne Goodman, Jeff Johnson, Anna Grobe, Sally Casey and Kyle Orr. Nays; None.**

Request for approval of Fire Fund checks #1512 through #1513 in the amount of \$343.35. **Motion by Kyle Orr, seconded by Sally Casey to approve the payment of Fire Fund checks as presented. Roll call vote: Ayes; Jeff Johnson, Sally Casey, Anna Grobe, Maryanne Goodman and Kyle Orr. Nays; None. .**

Additional Agenda items: Incoming Correspondence

Public comment on Agenda: None

Guests: Dick Taylor, Friends of Point Betsie. Gave a brief history of the lighthouse and the need for funds to repair the sea wall. An engineering firm will look at the project and he will get back to the Board when final costs are determined.

Joel Gaff, Ironman Race Director. The only major change from last years event is that it will be held a week later; September 17, 2023. The Board will need to apply to MDOT for the closure of M-22. He also gave a quick report on the funds that were donated to different organizations in the county as well as materials (water, Gatorade, granola bars etc.) that were donated to the schools. He would like information on other organizations that may benefit from the event. Motion by Maryanne Goodman with a second by Kyle Orr to approve the event and to file the necessary permit with MDOT. **Roll call vote: Sally Casey, Anna Grobe, Jeff Johnson, Kyle Orr and Maryanne Goodman. Nays; none.**

Mike Cederholm, Frankfort Fire Chief. Gave a report on the number of runs this year compared to last year. He empathized the need to update/build a new tower to support communications for first responders.

Correspondence:

- Incoming:**
1. Newsletter from Benzie Senior Resources.
 2. Letter from Karen Cunningham regarding a letter of support for a “Robin Grant” concerning internet service. Letter can be from the Township or individuals.
 3. Fire report from Mike Cederholm.
 4. Memorandum of Understanding from the Benzie Conservation District regarding our contribution.
 5. Letter from Rebecca Hubers asking for letters of support to State and Federal elected officials to apply for funding assistance for the upgrade/building of a new radio tower to support communications for first responders.
 6. News letter from the Benzie Shores District Library.

Outgoing: None

New Business:

1. Recommendation for the re-appointment of John Rothhaar to the Planning Commission and Zoning Board of Appeals. JoAnn Tarkington to the Zoning Board of Appeals. Mark Janeczko to the Planning Commission. Motion by Jeff Johnson with a second by Sally Casey to approve the appointments. **Roll call vote: Ayes; all. Nays; none.**

2. Recommendation to schedule a public hearing on the Master Plan. Public Hearing to be scheduled for Thursday April 6, 2023 at 6:00pm to be followed by the regular monthly meeting.

3. Resolution #2022-03 Supervisor Salary. **Motion by Anna Grobe with a second by Maryanne Goodman to adopt resolution # 2023-03 to establish the salary for the office of the Supervisor in the amount of \$27,850.00 annually. Roll call vote: Ayes; Anna Grobe, Maryanne Goodman, Sally Casey, Kyle Orr and Jeff Johnson. Nays; none.**

4. Resolution #2023-04 Clerk Salary. **Motion by Maryanne Goodman, seconded by Kyle Orr to adopt resolution #2023-04 to establish Township officer salary for the Clerk in the**

amount of \$28,350.00 annually. Roll call vote: Ayes; Kyle Orr, Jeff Johnson, Sally Casey, Maryanne Goodman and Anna Grobe. Nays; None.

5. Resolution # 2023-05 Treasurer Salary. Motion by Kyle Orr, seconded by Jeff Johnson to adopt resolution #2023-05 to establish Township officer salary for the Treasurer in the amount of \$28,350.00 annually. Roll call vote: Ayes; Anna Grobe, Maryanne Goodman, Jeff Johnson, Kyle Orr and Sally Casey. Nays; None.

6. Resolution #2023-06 Trustee Salary. Motion by Anna Grobe, seconded by Maryanne Goodman to adopt resolution #2023-06 to establish Township officer salary for Trustees in the amount of \$4,200.00 annually. Roll call vote: Ayes; Jeff Johnson, Maryanne Goodman, Kyle Orr, Sally Casey and Anna Grobe. Nays; None.

Old Business: None

County Updates: Commissioner Art Jeannot, District 2 submitted his written report from the County Commission, and answered a few questions.

Commissioner Karen Cunningham, District 3 submitted her written report from the County Commission and answered a few questions.

Township Departments:

Planning Commission: Short Term Rental issue-possible draft ordinance, policy and fee schedule will be discussed at the next regularly scheduled meeting to be held on Thursday April 13 at 6:30pm. Also, Crystal Downs Country Club is continuing their plan for Sutter Road. The Township does not have any impact in the plan moving forward.

Zoning Administrator: Written report submitted on zoning activities for February, 2023

Assessor: Change notices were mailed out on February 23, 2023. Board of Review will be meeting on Tuesday March 7 at 10:00am until all required work is completed. No appeals will be heard at this meeting. Appeal hearings will be held on Tuesday March 13 from 9:00am – 3:00pm and again on Thursday March 16 from 3:00pm –9:00pm. Other days/times will be scheduled if needed.

Park Committee: Discussion on engaging Chris DeGood, Beckett & Rader to help us start planning what projects we should consider for this year. We will ask for monthly reports as to the progress of the planning and can stop when we feel we have enough information. **Roll call vote: Ayes; all. Nays; none.**

Supervisor: Gave an update on where plans to re-do the Township parking lot are at this time. It was asked if we should hire a surveyor to assist in locating additional parking spaces? Conclusion was that it would not be cost beneficial for the small number of parking spaces that might be added.

Public Comment: Resident thought there would be discussion on the Master Plan. This will be at the Public Hearing.

Question was asked about the letter of support for the radio tower? It will be addressed at the next meeting.

Meeting Adjourned: 9:16 pm.
10 in Attendance

Anna Grobe, Clerk