

MONTHLY MEETING  
May 7, 2020

**Meeting:** called to order at 7:00 PM.

**The Pledge of Allegiance:** recited by all.

**Roll Call:** Present: Sally Casey, John Rothhaar, Maryanne Goodman, Dotty Blank and Anna Grobe.

**Minutes:** April 2, 2020 Township Board Meeting minutes approved.

**Financial Reports:** General Fund presented by Maryanne Goodman. **Motion by Maryanne Goodman, seconded by Sally Casey to approve the general fund report as read. Roll call vote: Ayes; John Rothhaar, Maryanne Goodman, Anna Grobe, Dotty Blank, and Sally Casey. Nays; None.**  
Fire Fund presented by Maryanne Goodman. **Motion by Maryanne Goodman, seconded John Rothhaar to approve the fire fund report as read. Roll call vote: Ayes; Anna Grobe, Dotty Blank, Sally Casey, John Rothhaar and Maryanne Goodman. Nays; None.**

**Budget Amendment:** None

**Payment of Township Accounts:** Request for approval of General Fund Checks #8114 through #8134 in the amount of \$10,552.53 for the purpose of paying Township accounts, also EFPTS payment of \$1,949.95. **Motion by Anna Grobe, seconded by Maryanne Goodman to approve the payment of township accounts as presented. Roll call vote: Ayes; Dotty Blank, Sally Casey, John Rothhaar, Maryanne Goodman, and Anna Grobe. Nays; None.**

Request for approval of Fire Fund Checks #1420 and #1421 in the amount of \$200.83. **Motion by Sally Casey, seconded by Dotty Blank to approve the payment of Fire Fund checks as presented. Roll call vote: Ayes; Anna Grobe, Sally Casey, Maryanne Goodman, John Rothhaar and Dotty Blank. Nays; None.**

**Additional Agenda items:** Supervisor Grobe stated she had received an email from Attorney Dick Figura informing us that remote meeting guidelines have been extended until June 30, 2020.

**Public comment:** None

**Guests:** None

Correspondence:

Incoming:

1. Newsletters from Benzie Senior Resources and Benzie Area Historical Society.

Outgoing: None

New Business:

1. Sheriff Patrol Agreement. **Motion by Anna Grobe, seconded by Sally Casey that we approve the Sheriff Patrol Agreement as submitted in the amount of \$15,040.00. Roll call vote: Ayes; Dotty Blank, Sally Casey, John Rothhaar, Maryanne Goodman and Anna Grobe. Nays; None.**
2. Soil boring on Birch Trail. **Motion by John Rothhaar, seconded by Maryanne Goodman that we approve the proposal from the Benzie County Road Commission for the soil boring on Birch Trail not to exceed the amount of \$1,035.00. Roll call vote: Ayes; Anna Grobe, Sally Casey, John Rothhaar, Maryanne Goodman and Dotty Blank. Nays; None.**
3. Road brining. **Motion by Dotty Blank, seconded by John Rothhaar that we authorize the Benzie County Road Commission to brine the listed roads for the amount of \$833.39. Also, a second brining if necessary after Township approval. Roll call vote: Ayes; Sally Casey, John Rothhaar, Maryanne Goodman, Anna Grobe and Dotty Blank. Nays; none.**
4. Invasive Species agreement with Benzie Conservation District. **Motion Anna Grobe, seconded by John Rothhaar to we enter into an agreement with the Benzie Conservation District to fund the Aquatic Invasive Species Program for one year at the amount of \$1,500.00. Roll call vote: John Rothhaar, Maryanne Goodman, Anna Grobe, Dotty Blank and Sally Casey. Nays; None.**
5. Township Park. Supervisor Grobe asked the Board on their thoughts about bringing back the park attendants, she had contacted several of them, and most are willing to work. After discussion, no park attendants will start at this time, pay tubes have been installed for use fees. It was decided that signage be placed in the park reminding people of social distancing. There was also discussion of the canoe pick-up area, the retention wall is underwater, which could possibly be a safety hazard. It was suggested that we flag the pick-up area to alert people of the submerged break wall.
6. Emergency measures guidelines. Because of the current virus pandemic it was recommended that Townships have guidelines covering health issues. A suggested policy was submitted for the Boards review, after discussion modifications were made to the guidelines. **Motion by Maryanne Goodman, seconded by John Rothhaar that we approve the Emergency Measures Guidelines Procedures Policy with changes. Roll call vote: John Rothhaar, Maryanne Goodman, Anna Grobe, Dotty Blank and Sally Casey. Nays; None.**
7. Township Clean Up. Sally Casey verified the scheduled clean-up day of June 20, 2020 with Republic Waste. She is suggesting we only have four volunteers at a time working at the trucks, and will be asking them to provide their own mask and gloves. Also, residents will be checked in by one of the Board members, and asked to stay in their car while the volunteers empty their vehicle.

8. Culvert on Highland Dr. - John Rothhaar talked with the Road Commission about the culvert they recommended being replaced during the improvements to Highland Dr. The culvert has not failed, but their thought was to replace it now before it fails to avoid any extra costs. Matt Skeels informed John that they would pay 50% of the cost of replacement. **Motion by John Rothhaar seconded by Sally Casey to authorize the Supervisor to sign a contract with the Benzie County Road Commission to replace the culvert on Highland Dr. at a cost not to exceed \$5,000.00. Roll call vote: Ayes; Maryanne Goodman, Anna Grobe, Dotty Blank, Sally Casey and John Rothhaar. Nays; None.**

9. Resolution to cancel/postpone/reschedule/teleconference monthly meetings. **No action taken.**

**Old Business:** None

**County Updates:** Commissioner Art Jeannot submitted his written County Commission report which included COVID-19 information, jail millage and hazardous duty pay.

**Township Departments.**

Planning Commission. No report.

Zoning Administrator – Written report on zoning activities for April, 2020 submitted.

Assessor: Written report submitted. Taking online required courses, processing deeds, surveys, property transfer affidavits, EGLE permits and principal residence exemptions.

Supervisor – Park maintenance, building maintenance, canoe pick up area.

**Public Comment:**

Meeting Adjourned: 8:55 pm.

In Attendance: 0

Dotty Blank, Clerk