

MONTHLY MEETING
June 4, 2020

Meeting: called to order at 7:00 PM.

The Pledge of Allegiance: recited by all.

Roll Call: Present: Sally Casey, John Rothhaar, Maryanne Goodman, Dotty Blank and Anna Grobe.

Minutes: May 7, 2020 Township Board Meeting minutes approved.

Financial Reports: General Fund presented by Maryanne Goodman. **Motion by John Rothhaar, seconded by Sally Casey to approve the general fund report as read. Roll call vote: Ayes; John Rothhaar, Maryanne Goodman, Anna Grobe, Dotty Blank, and Sally Casey. Nays; None.**
Fire Fund presented by Maryanne Goodman. **Motion by Maryanne Goodman, seconded Sally Casey to approve the fire fund report as read. Roll call vote: Ayes; Maryanne Goodman, Anna Grobe, Dotty Blank, Sally Casey and John Rothhaar. Nays; None.**

Budget Amendment: None

Payment of Township Accounts: Request for approval of General Fund Checks #8135 through #8162 in the amount of \$41,569.64 for the purpose of paying Township accounts and EFPTS payment of \$2,101.23. Also debit card payment of \$198.00 to purchase social distancing signs. **Motion by Anna Grobe, seconded by John Rothhaar to approve the payment of township accounts as presented. Roll call vote: Ayes; Anna Grobe, Dotty Blank, Sally Casey, John Rothhaar and Maryanne Goodman. Nays; None.**

Request for approval of Fire Fund Checks #1420 and #1421 in the amount of \$200.83. **Motion by Maryanne Goodman, seconded by Sally Casey to approve the payment of Fire Fund checks as presented. Roll call vote: Ayes; Dotty Blank, Sally Casey, John Rothhaar Maryanne Goodman and Anna Grobe. Nays; None.**

Additional Agenda items: Email from John Ester requesting use of Township Hall for Zoom meeting.

Public comment: None

Guests: None

Correspondence:

Incoming:

1. Newsletters from Benzie Historical Society, Benzie Shores District Library and Benzonia Public Library. Benzonia Library notified us that they have issued 330 library cards to Lake Township residents.
2. Summary of insurance coverage from Michigan Township Participating Plan. Supervisor Grobe stated she had spoken with Paul Olson and he is willing to attend a meeting to explain coverage if we wanted.
3. Press release from Benzie County on reopening County offices.

Outgoing:

1. Signed agreement with Benzie Conservation District for the Aquatic Invasive Species Program.
2. Brining contract.
3. Contracts with Benzie County Road Commission for culvert replacement and road boring.

New Business:

1. Office reopening to public. The office will be closed to the public until June 15th, then open with restrictions. Supervisor will post information on our website, doors and place a legal notice in the Record Patriot.
2. Resume office hours for Deputy Clerk/Treasurer. **Motion by Anna Grobe, seconded by Sally Casey to resume normal hours and pay for the Deputy Clerk and Deputy Treasurer on June 5th. Roll call vote: Ayes; John Rothhaar, Maryanne Goodman, Anna Grobe, Dotty Blank and Sally Casey. Nays; None.**
3. Emergency measures guidelines update. Supervisor Grobe has updated our emergency guidelines to include cleaning of office surfaces, shared workspace and dealing with the public.
4. Improvements to front flower beds, install drip guard and gravel. The garden club has requested that we install a drip guard and gravel on the south flower bed. Butch will measure and get a quote for the cost of materials.
5. John Ester asked to use the Township Hall to conduct a Zoom meeting with the Little Platte Lake Association, he will be the only person at the hall. The Board had no problem with his request. Supervisor Grobe will contact him to set up a date.

Old Business:

1. Park Staffing. Supervisor Grobe has decided to start park attendants weekends only on June 20th. Two attendants each day with staggered start times, they will instruct visitors to put the use fee in the pay tubes. Supervisor Grobe has printed guidelines for the attendants. Social distancing signs have been received and Butch will install them.

County Updates: Commissioner Art Jeannot submitted his written County Commission report which contained information on COVID-19 restrictions, and premium/hazard duty pay.

Township Departments.

Planning Commission. No report. Next meeting June 11, 2020.

Zoning Administrator – Written report on zoning activities for May, 2020 submitted.

Assessor: She is planning to resume field work. Telephone call with Township Attorney scheduled for Tuesday, June 9th on tax tribunal case.

Supervisor – Clean-up day June 20th. There will be changes in procedures for safety of volunteers and residents. Township audit completed, no issues found.

Public Comment:

Meeting Adjourned: 8:22 pm.

In Attendance: 1

Dotty Blank, Clerk