

MONTHLY MEETING  
December 3, 2020

**Meeting:** meeting called to order via teleconference at 7:00 PM.

**The Pledge of Allegiance:** recited by all.

**Roll Call:** Present: Sally Casey Honor MI, Kyle Orr Honor MI, Anna Grobe Honor MI, Maryanne Goodman Honor MI and Dotty Blank Honor MI

**Minutes:** November 5, 2020 Township Board Meeting minutes approved.

**Financial Reports:** General Fund presented by Maryanne Goodman. **Motion by Maryanne Goodman, seconded by Sally Casey to approve the general fund report as read. Roll call vote: Ayes; Kyle Orr, Anna Grobe, Maryanne Goodman, Dotty Blank and Sally Casey. Nays; None.**

Fire Fund presented by Maryanne Goodman. **Motion by Dotty Blank, seconded by Maryanne Goodman to approve the fire fund report as read. Roll call vote: Ayes; Anna Grobe, Maryanne Goodman, Dotty Blank, Sally Casey and Kyle Orr. Nays; None.**

**Budget Amendment:** General Fund budget amendments presented by Maryanne Goodman. **Motion by Maryanne Goodman, seconded by Sally Casey to approve budget amendments as presented. Roll call vote: Ayes; Dotty Blank, Sally Casey, Kyle Orr, Anna Grobe and Maryanne Goodman. Nays; None.**

**Payment of Township Accounts:** Request for approval of General Fund Checks #8323 through #8355 in the amount of \$14,525.97 for the purpose of paying Township accounts and EFPTS payment of \$2,135.77. Also money market check #743 in the amount of \$813.74, postage for tax bills. **Motion by Anna Grobe, seconded by Sally Casey to approve the payment of township accounts as presented. Roll call vote: Ayes; Sally Casey, Anna Grobe, Maryanne Goodman, Kyle Orr and Dotty Blank. Nays; None.**

Request for approval of Fire Fund Checks #1437 and #1438 in the amount of \$90.22. **Motion by Sally Casey seconded by Dotty Blank to approve the payment of Fire Fund checks as presented. Roll call vote: Ayes; Anna Grobe, Maryanne Goodman, Kyle Orr Dotty Blank and Sally Casey. Nays; None.**

**Additional Agenda items:** None

**Public comment:** None.

**Guests:** None

**Correspondence:**

**Incoming:**

1. Newsletters from Benzonia Public Library and Benzie Senior Resources.
2. Benzie Bus annual report
3. County Board of Canvassers certificate of determination.

**Outgoing:**

1. Letter of support for the Village of Beulah's Crystal Lake Beulah Beach Remediation and Storm water reduction Project.
2. Letter to Jim Dodge thanking him for his years of service to the Township,

**New Business:**

1. Office closure for COVID precautions. The Board had given the Supervisor the authority to close the office if needed, which is closed to the public through December 8<sup>th</sup>. Depending on any update from the Governor's office our office will open on December 9<sup>th</sup> with the restriction that other than employees only two persons will be allowed in the office at one time. Employee hours will be staggered.

2. Poverty Exemption Resolution for 2021. **Motion by Anna Grobe, seconded by Kyle Orr to approve the poverty exemption resolution for 2021 with the asset limit of \$3,000.00 as presented. Roll call vote: Ayes; Maryanne Goodman, Dotty Blank, Anna Grobe, Sally Casey and Kyle Orr. Nays; None.**

3. Appointment of Board of Review. **Supervisor Grobe appointed the following Board of Review members: Nancy Simmons, Ross Stephenson and Madeline Bitzan-Powell.**

4. TBA Intermediate school district agreement for collection of summer school property taxes. **Motion by Maryanne Goodman, seconded by Anna Grobe to approve the agreement between Lake Township and TBA Intermediate school district for collection of summer school property taxes. Roll call vote: Ayes; Dotty Blank, Anna Grobe, Kyle Orr, Maryanne Goodman and Sally Casey. Nays: None.**

5. Adoption of Master Plan without changes as recommended by the Planning Commission. **Motion by Anna Grobe, seconded by Kyle Orr to reaffirm the Lake Township Master Plan without changes. Roll call vote: Anna Grobe, Sally Casey, Kyle Orr, Maryanne Goodman and Dotty Blank. Nays; None.**

6. Support of two grant proposals from Michigan Invasive Species Network; MISGP and USFS. **Motion by Dotty Blank, seconded by Sally Casey to send letters of support for the MISGP and USFS grant proposals from Michigan Invasive Species Network. Roll call vote: Ayes; Dotty Blank, Anna Grobe, Sally Casey, Kyle Orr and Maryanne Goodman. Nays; None.**

7. Interlocal agreement for Benzie County to approve a designated assessor. **Motion by Anna Grobe, seconded by Maryanne Goodman to enter into the agreement with Benzie County for the period January 1, 2021 through December 31, 2025 and to appoint Polly Cairns as the designated assessor for districts within Benzie County. Roll call vote: Ayes; Maryanne Goodman, Kyle Orr, Sally Casey, Anna Grobe and Dotty Blank. Nays; None.**

**Old Business:** Appointment of John Rothhaar to the Planning Commission and Zoning Board of Appeals to fill the unexpired term of Jim Dodge, both which expire on March 1, 2023. **Motion by Anna Grobe, seconded by Maryanne Goodman to appoint John Rothhaar to the Planning Commission and Zoning Board of Appeals with terms ending March 1, 2023.. Roll call vote: Anna Grobe, Dotty Blank, Maryanne Goodman, Sally Casey and Kyle Orr. Nays; None**

**County Updates:** Commissioner Art Jeannot submitted his County Commission report which included update of COVID-19 restrictions, Honor Housing Project and Headlee Restoration.  
Planning Commission. . Next meeting is scheduled for January 14, 2020. There is a PUD project that will come before the Commission sometime in the future.  
Zoning Administrator – Written report submitted on zoning activities for November 2020. Total Land Use Permits issued to date is 47.  
Assessor: BOR scheduled for 12/15/2020. She is doing field work.  
Supervisor: Will keep updated on MDHHS restrictions with regards to office closure.

**Public Comment:**

Meeting Adjourned: 8:04 pm.  
In Attendance by telephone 3

Dotty Blank, Clerk